

# LLC Information Sheet

## LLC Information

Name of LLC:	Alternate Name:
Address:	
Telephone #:	
Name of Registered Agent	
Address of Registered Agent	
Nature of the Business:	Describe your business:
Employees:	<p>Do you anticipate hiring any employees in the next 12 months?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes, how many _____</p> <p>When do you anticipate hiring the first employee? _____</p>

## LLC Members

Name:	Date of Birth:	Title (if officer)	SSN#	% of Ownership	Amount and type of Capital Contributions
Miscellaneous Information about Members:					

## Financial Services Information

Name of Bank:	Type of Accounts: <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Investment <input type="checkbox"/> None yet <input type="checkbox"/> Other:
Address:	
Accountant- Name: Company: Address: Telephone Number: Fax Number: Insurance Agent- Name: Company: Address: Telephone Number: Fax Number: Banker- Name: Company: Address: Telephone Number: Fax Number:	

## Management of LLC

Which members will be “managers” of the LLC?:	
Do members/managers have the power to compel additional capital contributions by the other members?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the members be agreeing to a non-compete provision?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the members be required to sign a confidentiality/non-disclosure agreement?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Voting

Issue:	Vote required to approve: (Supermajority = _____% of voting memberships)
Sale of all or substantially all of the LLC assets	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
Merger or consolidation of LLC with another person or entity	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The sale by any member of a majority interest in the LLC	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The dissolution, winding up, or liquidation of the business and affairs of the LLC.	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
A mortgage or encumbrance upon all or substantially all of the LLC assets.	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
Any matter which could result in a reduction of any Member's Percentage Interest in the LLC	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The LLC entering into any business of project other than those set forth above	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
Any change in the character of the business of the LLC	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The appointment or removal of a Managing Member	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The disposal of the goodwill of the LLC	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
Any amendment, modification or termination of the LLC operating agreement	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The confession of a judgment	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The commission of any act which would make it impossible for the LLC to carry on its ordinary business	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
The commission of any act, or the omission to take any act, that would contravene the Operating Agreement	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority
A change in the tax characterization of the LLC	<input type="checkbox"/> Majority <input type="checkbox"/> Supermajority

**Restrictions on Transfer of LLC Membership Interest and Withdrawal from LLC**

Transfer prohibited without consent of other members?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Transfer permitted after “right of first refusal” by other members pursuant to a “buy/sell” agreement?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Transfer only to family members and other LLC members?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Transfer to minors (e.g. via Uniform Gifts to Minors trust)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Other Information**